

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

For Academic Year 2012-2013

I. Details of the Institution

1.1 Name of the Institution	HUTATMA RASHTRIYA ARTS AND SCIENCE COLLEGE.
1.2 Address Line 1	NEAR PRIMARY HEALTH CENTRE
Address Line 2	-
City/Town	AT. PO.- ASHTI (SHAHID), TA.- ASHTI. DIST.-WARDHA.
State	MAHARASHTRA
Pin Code	442202
Institution e-mail address	hascashti@gmail.com
Contact Nos.	07156-225817
Name of the Head of the Institution:	Mr. D.B. KHUNE
Tel. No. with STD Code:	07156-225817
Mobile:	9970777253

Name of the IQAC Co-ordinator:

DR. M. N. GAIKWAD

Mobile:

09423620688

IQAC e-mail address:

adhimadhukar@gmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879)

MHCOGN 12261

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/35/219 dated 28-02-2005

1.5 Website address:

<http://www.hutatmaasc.org>

Web-link of the AQAR:

<http://www.hutatmaasc.org/AQAR2012-13.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	-	2005	5 Yrs
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01/07/2012

1.8 AQAR for the year (for example 2010-11)

2012-2013

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)
ii. AQAR _____ (DD/MM/YYYY)
iii. AQAR _____ (DD/MM/YYYY)
iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (PhysEdu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

RASHTRASANT TUKADOJI MAHARAJ
NAGPUR UNIVERSITY, NAGPUR.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University	<input type="text" value="NO"/>		
University with Potential for Excellence	<input type="text" value="NO"/>	UGC-CPE	<input type="text" value="NO"/>
DST Star Scheme	<input type="text" value="NO"/>	UGC-CE	<input type="text" value="NO"/>
UGC-Special Assistance Programme	<input type="text" value="NO"/>	DST-FIST	<input type="text" value="NO"/>
UGC-Innovative PG programmes	<input type="text" value="NO"/>	Any other (<i>Specify</i>)	<input type="text" value="NO"/>
UGC-COP Programmes	<input type="text" value="NO"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="00"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="00"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>

2.11 No. of meetings with various stakeholders:

No.	<input type="text" value="03"/>	Faculty	<input type="text" value="02"/>
Non-Teaching Staff /Students	<input type="text" value="01"/>	Alumni	<input type="text"/>
		Others	<input type="text" value="00"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="0"/>				
International	<input type="text" value="0"/>	National	<input type="text" value="0"/>	State	<input type="text" value="0"/>
		Institution Level			<input type="text" value="0"/>

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC Promoted the following significant activities

- IQAC review the status of entire research work activities of faculty members and gave valuable suggestions.
- A guest lecture in view of woman empowerment is organised.
- Active participation in the production of the documentary short film "1942-Ashti Ek Veer Gatha" based on the martyrdom of the patriots from Ashti in the freedom movement of 1942.
- "Home-visit" is organised successfully.
- More audio visual and ICT facility are made available in the college. The college office and Library are partially atomised.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Review annual university results of the last year and status of admission in the current year.	Results submitted by HODs are analysed and suggestions are given for low performance in some subjects. Admission committee informed about formation of different groups of staff for "Home Visit" to different villages.
Review the status of on-going Ph. D work by the faculty members.	04 faculty members have submitted Ph.D. thesis. Non Ph.D. teachers are motivated to complete Ph.D.
Research activities to be strengthen like publication of papers in seminar and conference.	Contribution of faculty members in research activities is as follows. Conference/Seminar/Symposium attended National-24, International-05, State-05. Paper presented in conference / Seminar/Symposium National-13, International-04 Publication in Proceedings of Conference/Seminar /Symposium National-08, State-02 Publication of research paper in journals. National-02, International-10.
Review the status of on-going Minor Research Projects.	01 Minor Research Project of Mr. P.S. Thakareis Submitted and 04 Minor Research Projects of faculty members are sanctioned and are in progress.
Organisation of "Shahid Din".	Various committees were formed to shouldered responsibilities, complete programme was chalked out, to make the programme successful.
College level guest lectures and college level seminars.	A guest lecture on "Savitribai Fule :Kal ani Kartutva". By Dr.Rekha Ghatode, Nabira,Mahavidhyalaya Katol. Dist. Nagpur. On dated 3 rd January 2013.
Sport and extra-curricular activities.	A sickle cell testing camp is organised in the college with collaboration of Rural Health Centre Ashti.

Increasing the audio visual and ICT facilities in the college.	Projectors, LCD TV, Power backup system, Sound system, etc are purchased .
Atomisation of the college Library and Office.	The Library and College Office are partially atomised.
Student's demand regarding Insufficient sitting arrangement in the library.	The issue is discussed thoroughly and it is decided to place this demand before the management and the principal.

**Please provide an analysis of the feedback in the Annexure - (please see Annexure-I)*

2.16 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

The management representative in the IQAC observed the AQAR and suggested to increase research activity and use of ICT based teaching aids in teaching.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	00	00	00	00
UG	02	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	00	00	00	00
Total	02	00	00	00
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	00
Trimester	00
Annual	02

1.3 Feedback from stakeholders*

(On all aspects)

Alumni Parents Employers Students

Mode of feedback :Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure - (Please see Annexure – II)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Nil

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	16	04	00	00

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
15	01	04	00	00	00	00	00	19	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

00 00 03

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	06	24	05
Presented papers	04	13	00
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Nil

2.7 Total No. of actual teaching days during this academic year

231

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

00	00	00
----	----	----

2.10 Average percentage of attendance of students

76%

2.11 Course/Programme wise distribution of pass percentage :

Title of the programme	Total no.of students appeared	Division				
		Distinction%	I %	II %	III %	Pass %
B.A.I	101	00	1.98	7.92	10.88	21
B.A.II	64	00	1.56	10.93	1.56	14.6
B.A.III	38	00	2.63	28.94	7.89	39.47
B.Sc.I	45	00	13.33	2.22	00	15.50
B.Sc.II	12	00	00	00	00	00
B.Sc.III	21	00	9.52	28.57	00	38.09

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC reviews the teaching plan submitted by the teachers at the beginning of the session and recommends necessary suggestions for completion of syllabi, IQAC conducts feedback of teachers' evaluation by the students.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	07
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	01
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	02
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	01	00	00
Technical Staff	03	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC is sensitising and promoting research climate in the institution.
- IQAC suggested the faculty members to present research papers in various conferences and various journals.
- IQAC recommended the faculty members to motivate students to inculcate research temperament among students.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	04	00	01
Outlay in Rs. Lakhs	00	0.32,500	00	00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	10	02	00
Non-Peer Review Journals	00	00	00
e-Journals	00	00	00
Conference proceedings	00	08	02

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2010-12	UGC	95,000	32,500
	2012-14	UGC	1,75,000	
	2012-14	UGC	2,00,000	
	2012-14	UGC	75,000	
	2013-15	UGC	65,000	
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00
Projects sponsored by the University/ College	00	00	00	00
Students research projects <i>(other than compulsory by the University)</i>	00	00	00	00
Any other(Specify)	00	00	00	00
Total	00	00	6,10,000	32,500

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies	00	00	00	00	00

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02

02

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00 SRF 00 Project Fellows 00 Any other 00

3.21 No. of students Participated in NSS events:

University level 00 State level 00

National level 00 International level 00

3.22 No. of students participated in NCC events:

University level 00 State level 00

National level 00 International level 00

3.23 No. of Awards won in NSS:

University level 00 State level 00

National level 00 International level 00

3.24 No. of Awards won in NCC:

University level 00 State level 00

National level 00 International level 00

3.25 No. of Extension activities organized

University forum 00 College forum 00

NCC 00 NSS 05 Any other 05

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organisation of 'SahidSmruti Din' programme.
- College organised blood donation camp.
- Various extension activities are carried out during a special NSS camp organized at the village parsoda, Ta. Ashti.
- College organized Communal Harmony week from 19/11/2012/ to 25/11/2012.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2427sq.m	00	Management	2427 sq.m
Class rooms	10	00	Management	10
Laboratories	07	00	Management	07
Seminar Halls	01	00	Management	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	00	05	U.G.C.	05
Value of the equipment purchased during the year (Rs. in Lakhs)	00	00	U.G.C.	939310/-
Others	00	00	---	00

4.2 Computerization of administration and library

- The college library is partially automized and the library software 'LIB-MAN' is installed. The College office is also partially automised.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4679	388209	03	1075	4682	389284
Reference Books	1050	828463	39	94460	1089	922923
e-Books	00	00	00	00	00	00
Journals	14	33945	07	8645	07	8645
e-Journals	00	00	00	00	00	00
Digital Database	00	00	00	00	00	00
CD & Video	00	00	00	00	00	00
Others (specify)	00	00	00	00	00	00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	18	10	03	00	00	03	02	00
Added	02	00	00	00	00	00	00	00
Total	20	10	03	00	00	03	02	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Internet facility is available in library, computers are available in office, library, some departments and the separate computer science laboratory is in existence.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.29,158
ii) Campus Infrastructure and facilities	00
iii) Equipments	00
iv) Others	2.96902
Total:	3.26060

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Installation of the 'office management software' from master software service in the office.
- College library is partially computerised.
- Equal opportunity classes and entry in services organized with financial assistant from UGC under XIth plan.

5.2 Efforts made by the institution for tracking the progression

- Suggestion box for students.
- Grievance committee for students by Principal and IQAC.
- Regular monitoring of teaching and learning process by Principal and IQAC.
- Feedback from student.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
310	00	00	00

(b) No. of students outside the state

00

(c) No. of international students

00

Men	No	%	Women	No	%
	108	34.83		202	65.17

Last Year (2011-12)						This Year(2012-13)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
65	38	05	142	01	241	88	64	11	147	00	310

Demand ratio ; 720:310

Dropout % ; 58.10

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

College run coaching classes for entry in services under UGC XIth plan scheme. Last year, 76 students were admitted and took benefit of coaching on Sundays for four months.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Coaching classes for competitive examination under UGC XIth plan scheme.
Dr.Nareshchandra Kathole guided the students in a special session.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

5.8 Details of gender sensitization programmes

- Regular programmes are conducted to create awareness among girls students.
- College pays special attention towards gender equality.
- A guest lecture was organized on 'SavitribaiFule – KaalAaniKartutva' on the occasion of SavitribaiFuleJayanti in view of women empowerment.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount (RS.)
Financial support from institution	00	00
Financial support from government	209	6,10,190
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Students grievances regarding the University examination results are redressed in time by college.

Sr.No	Name of students	Solutions	Problems
I	Ku. RupaliDnyaneshwarBanarase B.A.II	B.A. I year mark list is provided to parent university to get result.	Result was withheld.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

- To strengthen the nationalistic spirit among the youth.
- To achieve academic excellence.
- To achieve by creating an atmosphere where every students gets an equal opportunity to realize his/her own dreams.
- To make the students academically and morally strong.

Mission :

- To promote higher education in this rural area.
- To inculcate the feeling of nationality.
- To conduct society oriented programmes.
- To inculcate among the students the spirit of scientific enquiry, intellectual discourse and culture of tolerance.
- To provide counselling and financial assistance to the students seeking admission from financially and socially weaker section of society.
- To encourage sports and extra-curricular activities.
- To strengthen the process of women empowerment.
- To organise various curricular, co-curricular and extra-curricular activities in the college in tune with stated mission goals and objectives.
- 'Home Visit' to nearby villages for propagating goals of the institution to the parent and the students and to convey necessary information about the college.

6.2 Does the Institution has a management Information System

- Yes, the institution has a management information system and prof.Dr. V.R. Chinchmalatpure is a Nodal Officer.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The college offers, three years under graduate programme i.e. Bachelor of Arts and Bachelor of Science in annual pattern as per the direction of parent university.

6.3.2 Teaching and Learning

- The institution promotes quality education in two programmes Arts and Science, strategies are framed to develop qualitative changes.
- College adopts the procedures as per the rules and regulations set by state govt. and parent university.
- The lecture method, group discussions, demonstration and classroom seminars adopted for teaching.
- College provides expert and experienced teaching staff for the students.
- Annual teaching plans and academic calendar are prepared at the beginning of the session.
- Some of the departments assign project work to the students.

6.3.3 Examination and Evaluation

- University examination schedule is displayed in academic calendar of the parent University and the college has to follow it.
- Unit test, class room seminars, assignments, project works are carried out in the college for internal evaluation.
- Self-appraisal method is adopted for evaluation of teachers.
- Internal evaluation is carried out in the institute and university theory examination evaluation is conducted by the parent university.

6.3.4 Research and Development

- The college has research committee which works under IQAC.
- 01 Minor Research Project is submitted and 04 other are sanctioned by UGC.
- 10 research papers are published in international journals and 02 research papers are published in national journals.
- Faculty members attended 05 International, 24 national and 05 State level seminars and conferences, 08 research papers are published in proceeding of national conferences and seminars.
- 07 faculty members attended refresher courses, 01 attended orientation course and 02 other attended workshops.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The total library area is 660 Sq.ft. one reading hall having area 220 Sq.ft., one stock room having area 232 Sq.ft., issue counter having area 64 Sq.ft. and librarian's cabin having area 64 Sq.ft..
- College library is computerised, lib-man library software is installed.
- No. of textbook - 4682
- No. of reference book – 1089

6.3.6 Human Resource Management

- Appointment of teaching and non-teaching staff members are made as per government and university rule.
- Teachers of the college are appointed on different college committees as per their potential.
- Teaching and non-teaching staff members are encouraged to participate in various training programmes.

6.3.7 Faculty and Staff recruitment

- Recruitment of qualified staff is made as per guidelines of UGC, RTM Nagpur university Nagpur and the Government of Maharashtra.
- In this year, no appointment is made.
- Faculty and non-teaching staff member's recruitment is done on merit basis.

6.3.8 Industry Interaction / Collaboration

- The college has not so far collaboration with any industry.
- Some departments in the college carry industrial visit to study the activities going on there to enrich practical experience of students.

6.3.9 Admission of Students

- Admission are given according to RTM Nagpur university Nagpur, rules and regulations.
- Spot admissions are given to students of B.A. and B.Sc at entry level.
- Admission process is transparent, it is based on first-cum first-serve policy.
- 'Home Visits' are carried out to increase the number of admission and to convey the performance of already admitted students to their parents. It is also helpful to inform them about various facilities available in the college for the students as well.

6.4 Welfare schemes for

Teaching	Deduction of instalment against various loans availed by the employee such as home loan, car loan, personal loan, LIC,GPF etc from salary. Medical reimbursement claims are facilitated in due time.
Non teaching	Deduction of instalment against various loans availed by the employee such as home loan, car loan, personal loan, LIC,GPF etc from salary. Medical reimbursement claims are facilitated in due time.
Students	Students scholarship, first aid box, extra BT card to meritorious students, extra study materials for advance learners. Teachers also provide financial assistance to the needy student personally.

6.5 Total corpus fund generated

5,420

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	Management/ principal
Administrative	No	No	Yes	Management/ principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Spot valuation of science faculty and art faculty by the parent university.
- Provision of revaluation and photo-copy of answer sheet is made available by the parent university, on student's demands.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No.

6.11 Activities and support from the Alumni Association

- The ex-students of the college are the member of alumni association and IQAC.
- Our alumni are having key-position in the society and working in different fields, they give support to the college staff.
- Some of our alumni are legal advisor and visit the college every year to give legal guidance to the students.

6.12 Activities and support from the Parent – Teacher Association

- Parents are regularly in touch with institution and staff members communicate with them through “Home Visit”. But, parent teachers association is not established.

6.13 Development programmes for support staff

- Institute creates an environment to provide opportunity for sharing of idea.
- Familiarised members of staff with the policies and procedures of institute.
- Support staff to complete their development programmes.
- Duty leaves facility provided for conducting research activities and for participation in conferences, seminars, workshops, refresher and orientation programme.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation programmes are organized every year.
- CFL bulbs are set in the laboratories and classrooms to save energy.
- Polluting waste such as plastic bottles, polythene bags etc. are collected and disposed off.
- Electrical instruments are switched off when not in use.
- Various programmes are organized for environment and pollution awareness.
- The campus cleanness is maintained by Nature club.

Criterion – VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on institution. Give the Functioning of the details.

Participation in production of documentary film 'Ashti - 1942- Ek Veer Gatha', based on the noble sacrifice of the martyrs from Ashti and nearby villages in 1942 Freedom Movement.

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

- 'ShahidSmruti Din' is organised on the occasion of Nagpanchami.
- Students participated in sports and cultural activities.
- 10 research papers are published in International journals, 02 in national journals and 08 research papers are published in national conference proceedings.
- Sickle Cell testing camp is organized .
- Extra books are given to meritorious students by the college library.
- A guest lecture was organized on 'SavitribaiFule – KalAniKartutva' on the occasion of SavitribaiFuleJayanti.
- Tree plantation programme.
- The audio-visual and ICT facilities are made available in the college.

- 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Participation in production of documentary film 'Ashti-1942 - Ek Veer Gatha'.
- 'Home Visit' by the college.

****Provide the details in annexure (annexure need to be numbered as i,ii,iii) - (Please see Annexure – III)***

- 7.4 Contribution to environmental awareness / protection

- Tree plantation programme.
- Polythene free campus.
- Gram SwachhtaAbhiyan through NSS.
- Organisation of lectures on environmental awareness.
- Waste material management.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:

- As our college is located at 'Shahid - Bhumi', memories of Martyrs, always motivate the students to develop nationalistic spirit which helps in shouldering the social responsibilities.
- Least vacant position of staff.
- Two staff members are Ph. D. supervisors and some two other are Senate and Board of Study members.
- Active and regular involvement of student in teaching learning process.
- Active participation of the management.
- Partially automisation of library and college office.

Weakness :

- No research recognized laboratories in the institution.
- Less participation of students in games, sports and culture activity.
- Need of enhancing the facilities in laboratories.
- High drop-out rate.
- Less participation of the teaching faculty in research activities.

Opportunities :

- Promoting student-centric learning.
- To continue competitive examination coaching classes and remedial classes for students.

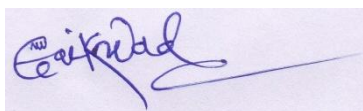
Threat :

- More inclination of students towards professional courses than the traditional courses.
- More participation of students in family occupation for financial reason than continuing education result in more drop out.

8. Plans of institution for next year

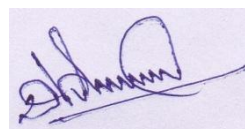
- To organize guest lecture under equal opportunity centre on various social issues.
- To motivate sports and extracurricular activities.
- More facilities to faculty for research projects.
- College level workshops, seminars and guest lecture should be organized.
- To provide more facilities in physical education department.
- To continue entry in services coaching classes and remedial coaching classes.

Name : Dr.M.N.Gaikwad



Signature of the Coordinator, IQAC

Name : Mr.D.B.Khune



Signature of the Chairperson, IQAC

Annexure I

ACADEMIC CALENDER (2012-2013)

HutatmaRashtriya Arts & Science College, Ashti.DistWardha

Sr.No	Date	Events
1.	11-06-2012	Commencement of session
2.	01-07-2012	Commencement of classes
3.	23-07-2012	ShahidSmruti din Programme
4.	12-08-2012	Library Day
5.	15-08-2012	Independent day
6.	05-09-2012	Teachers Day
7.	30-09-2012	Laxminarayan Day
8.	02-10-2012	Mahatma Gandhi Jayanti
9.	05-10-2012 to 10-10-2012	Unit Test Examination (B.A. and B.Sc.)
10.	27-10-2012 to 26-11-2012	Winter Vacation
11.	01-12-2012	Word's AIDS Day Programme
12.	06-12-2012	Dr.AmbedkarMahaparinirwan Din
13.	17-12-2012 to 23-12-2012	N.S.S. Special Camp
14.	03-01-2013	SavitribaiFuleJayanti
15.	05-01-2013 to 09-01-2013	Cultural Programme
16.	26-01-2013	Republic Day
17.	18-02-2013 to 23-02-2013	Unit Test Examination (B.A. & B.Sc.)
18.	19-02-2013	Shivjayanti
19.	08-03-2013	Mahila Divas
20.	14-04-2013	Dr.AmbedkarJayanti
21.	30-04-2013	Last working Day

22.	01-05-2013 to16-06-2013	Summer Vacations
-----	-------------------------	------------------

Annexure II

Feedback of teacher and courses session 2012-13

Sr. No	Name of teacher	Subject	Teachers on 10pt scale	Courses on 10py scale
ARTS FACULTY				
1	MR.B.A. Bhonde	Economics	6.8	8.2
2	MR.D.T.Swarge	Political Science	6.9	8.6
3	Dr.S.W.Bonde	Home Economics	7.1	8.9
4	KU. K.B.Mohod	Marathi	6.9	8.8
5	MR.R.B.B.Ikhar	Geography	6.5	7.9
6	Dr.N.A.Thakre	English	7.1	8.9
7	Mr.N.G.Sonule	Geography	6.8	8.8
8	Mr.P.W.Dhanwij	Marathi	8.1	8.7
SCIENCE FACULTY				
9	Dr.M.N.Gaikwad	Mathematics	6.9	9.1
10	Mr.A.D.Kawarase	Botny	6.5	8.2
11	Dr.S.S.Nimgare	Zoology	6.9	7.2
12	Mr.H.M.Deshmukh	Botny	7.1	8.1
13	Dr.P.S.Thakare	Physics	7.4	7.5
14	Dr.B.D.Ridhorkar	Chemistry	6.8	8.2
15	Dr.R.L.Gulhane	Chemistry	6.9	7.9
16	Dr.V.R.Chinchmalatpure	Physics	7.5	8.4
17	Ku.U.W.Fule	Zoology	7.4	8.6

Annexure III

DETAILS OF BEST PRACTICES (2012-2013)

Best practises:

i) Participation of the college in production of documentary film 'Ashti -1942 Ek Veer Gatha'-

The college gave substantial participation in production of 'Ashti - 1942 Ek Veer Gatha', a short documentary film produced by Dr.Arvind Malape, President , Hutatma Smarak Committee, Ashti. The film is directed by Mr.Kuldeep Munde, a renowned film director from Nagpur, under the banner of K.M. Movies. The music is composed by Sarang Deshpande and lyrics by Pawan Naik Jaitemal. The character roles are played by the amateur artists from Hutatma educational group.

The film is an attempt to salute the martyrdom of the great patriots from the village Ashti. It is a sincere endeavour to bring to forefront the peerless sacrifice of the son of Ashti and nearby villages who sacrificed their life for the freedom of the motherland, in 1942-Freedom Movement. The film narrates the untold saga of valour, supreme sacrifice of the sons of soil. This attempt is an integral part of the mission of the institution. The film is being exhibited on various platforms of the society.

ii) Home Visit.

Our college is in rural area. The students seeking admission in this college hail from nearby villages at interior. At the time of its inception, the college had to strive for convincing these parents to send their wards for higher education. Participation of their wards in their traditional occupations instead of seeking higher education was more important for them to extend financial support to the family. Moreover, for safety reasons, many of the parents were reluctant to send their daughters to other place for further education. Thus, the college initiated the 'Home Visit' programme. This was perhaps the most effective move through which the college came directly in contact with parents of the students and motivated them to take interest in higher education of their wards.

The practice started since 1991 and is still continued. Faculty members in groups visit the nearby villages before beginning of session. The teachers meet the parents, interaction with the parents and students help to convey them importance of higher education. This long term practice resulted in increasing the number of admissions, particularly female students in our college. Again these 'Home Visits' provide us an

opportunity to inform the parents about the performance of already admitted students and about various facilities available in the college.